



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

Dr. Sarvepalli Radhakrishnan
Govt. Degree College Dharampur,
Distt. Mandi H.P.

- Name of the Head of the institution
- Designation
- Does the institution function from its own campus?

Sh. Ramesh Chand
Officiating Principal

Yes

- Phone no./Alternate phone no.
- Mobile No:
- Registered e-mail
- Alternate e-mail
- Address
- City/Town
- State/UT
- Pin Code

01905272870

9418124095

gcdharampur@gmail.com

rameshsharma3534@gmail.com

Dr. Sarvepalli Radhakrishnan
Govt. Degree College Dharampur,
Distt. Mandi H.P. Pin - 175040

Dharampur

Himachal Pradesh

175040

2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution
- Location

Affiliated

Co-education

Rural

- Financial Status Grants-in aid
- Name of the Affiliating University Himachal Pradesh University
Shimla H.P. & Sardar Patel
University, Mandi H.P.
- Name of the IQAC Coordinator Sh. Viveka Nand Sharma
- Phone No. 01905272870
- Alternate phone No. 01905272870
- Mobile 7018613345
- IQAC e-mail address gcdharampur@gmail.com
- Alternate e-mail address rameshsharma3534@gmail.com

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<https://gcdharampur.in/wp-content/uploads/2023/07/AQOR-21-22.pdf>

**4. Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

<https://gcdharampur.in/wp-content/uploads/2023/12/academic-calendar-1.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.11	2021	31/03/2021	30/03/2026

6. Date of Establishment of IQAC

14/06/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Higher Education, Himachal Pradesh	Salaries and other allowances	Himachal Pradesh State Government	2022-23	2,25,43,961.00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

> IQAC of the college remained intouch with all the departments for the improvement in academic, co-curricular, sports and extension activities of the college during the academic year 2022-23. > IQAC contributed to the maintenance/ repair and beautification of the college campus. >Academic calendar of the institution is prepared in advance by the IQAC following the University / UGC guidelines. >Feedback from various stakeholders (students, faculty, parent-teacher association & alumni) is collected and analyzed. > IQAC regularly encouraged the faculty members for research contribution / participation in seminars, conferences, workshops, OP's, RC's and FDPs etc. > IQAC ensured the maximum students participation in all

the activities at college and university level.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of feasible methods of online teaching.	Online teaching was conducted through zoom/google meet and virtual classroom for the students of physics, chemistry, botany and geography from faculties of nearby colleges like GC Mandi and GC Sarkaghat. Online contents were shared with students through ppts, pdf and recorded video lectures.
The construction work of multipurpose block with total estimated cost Rs. 6,46,54,000 /- will be speed up	60% construction work of the multipurpose block has been completed. An installment of Rs. 10,00,000/- received during the FY 2022-23.
Construction work of staff quarters will be get started by constructing agency HPPWD at earliest .Total estimated cost Rs. 5,61,00,000/- has been approved by state government from SCDP	Since the construction work has yet not been started but an instalment of Rs. 40,00,000/- received during the FY 2022-23.This office has requested the HPPWD to start the work at the earliest by awarding the new tender. A letter has been written and submitted to the concerned agency
IQAC planned for regular cleanliness of the Bawari (natural fresh water resource), water tanks in the college campus and General cleanliness of whole campus	During this cleanliness drive (by the volunteers of NCC / NSS / R & R / ECO Club), Bawari and water tanks of college were regularly cleaned and bleached by students and Class IV employees of the college. A seven days special NSS camp as well as three one day NSS camps were organized during the year for this purpose.
To procured the herbal and	About 100 plants were procured

<p>medicinal plants for botanical and herbal gardens in the college campus.</p>	<p>from the forest department to both gardens and planted in place of dry and dead plants by the students of NSS,NCC,R&R and Eco club.</p>
<p>To purchase some furniture items for library, office and classrooms, online admission portal, estimate for the repair work of choked toilets in ground floor were procured ,estimates for the purchase of ten computers for IT lab and four computers for office were prepared. Some new books for library to be purchased.</p>	<p>Cases for purchase of general furniture of Rs. 2,65,000/- , office furniture of Rs. 4,71,795/- and library furniture of Rs. 2,46,478/- on dated 02/09/2022 were sent to DHE Shimla H.P. for budget sanction.But this office has received Rs. 74022/- for library furniture on 09/12/2022.Estimate of purchase of 10 computers for IT lab of Rs. 8,56,493/- and 04 computers for admin office of Rs. 2,96,004/- were sent to DHE on dated 18/05/2023.In current year office received Rs. 6,59,012/-on dated 01/08/2023 to purchase 09 computers (05 for IT lab and 04 for admin office).An estimate for repair of toilets (ground floor) for Rs. 6,75,295/- was sent to DHE (H.P.) on dated 13/04/2023 for budget sanction</p>

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Dr. Sarvepalli Radhakrishnan Govt. Degree College Dharampur, Distt. Mandi H.P.
• Name of the Head of the institution	Sh. Ramesh Chand
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01905272870
• Mobile No:	9418124095
• Registered e-mail	gcdharampur@gmail.com
• Alternate e-mail	rameshsharma3534@gmail.com
• Address	Dr. Sarvepalli Radhakrishnan Govt. Degree College Dharampur, Distt. Mandi H.P. Pin - 175040
• City/Town	Dharampur
• State/UT	Himachal Pradesh
• Pin Code	175040
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Himachal Pradesh University

	Shimla H.P. & Sardar Patel University, Mandi H.P.				
• Name of the IQAC Coordinator	Sh. Viveka Nand Sharma				
• Phone No.	01905272870				
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• Mobile	7018613345				
• IQAC e-mail address	gcdharampur@gmail.com				
• Alternate e-mail address	rameshsharma3534@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gcdharampur.in/wp-content/uploads/2023/07/AOOR-21-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcdharampur.in/wp-content/uploads/2023/12/academic-calendar-1.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.11	2021	31/03/2021 1	30/03/2022 6
6.Date of Establishment of IQAC			14/06/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
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IQAC		
9.No. of IQAC meetings held during the year	04	
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11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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<p>To procured the herbal and medicinal plants for botanical and herbal gardens in the college campus.</p>	<p>About 100 plants were procured from the forest department to both gardens and planted in place of dry and dead plants by</p>

	the students of NSS,NCC,R&R and Eco club.
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<p>13.Whether the AQAR was placed before statutory body?</p>	<p>No</p>
<ul style="list-style-type: none"> Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>Nil</p>	<p>Nil</p>
<p>14.Whether institutional data submitted to AISHE</p>	
<p>Year</p>	<p>Date of Submission</p>
<p>2022</p>	<p>28/12/2022</p>
<p>15.Multidisciplinary / interdisciplinary</p>	

The institution offered to all the students of B.A. / B. Sc. / B. Com. a paper of Environmental Science (EVS) as a compulsory multidisciplinary subject.

Subject Course Code: (AECC - I) ENVS2AECC02.

16.Academic bank of credits (ABC):

Registration of the college students in academic bank of credits is in progress during the session 2022-23.

17.Skill development:

Writing Skill Course in English offered to all the students of B.A. / B. Sc. / B. Com. of the institution with subject course code: (AECC - II) ENGAECC104.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

N.A.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

N.A.

20.Distance education/online education:

N.A.

Extended Profile

1.Programme

1.1	14
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	402
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	450
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	117
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	08
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	19
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	5,10,370.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	17
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated with Himachal Pradesh University Shimla and Sardar Patel University Mandi (H.P) for undergraduate courses which follow and implement curriculum and academic calendar designed by both state universities. The institute focuses on the development of students. The academic calendar specifies the duration of academic sessions, the beginning and end of sessions, and various academic, co-curricular, cultural, and sports activities to be conducted during the session 2022-23.

Other than this college level action plan is developed as follows

1. Various administrative, academic, co-curricular, cultural, and sports assignments are assigned to the staff members in the meeting headed by the principal at the very beginning of the session which is documented in the prospectus.
2. IQAC is constituted and prepares action plans for the academic year for different streams i.e. science, commerce, and arts. Separate timetables for academic activities of arts, science, and commerce streams are prepared
3. It is compulsory for students to go through house exams, participate in seminars, class tests, quizzes and other assignment
4. To give different assignments and some extra study material to students, the staff room is fully equipped with a Wi-Fi facility. Faculty members upload the CCA (IA) of the students in this room.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcdharampur.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of session principal convened the staff meeting where all matters related to academics are discussed and after

that academic calendar prepared by IQAC keeping in view all the relevant points discussed in the meeting, it must be parallel and follow the universities calendars which includes display of merit list, commencement of regular classes, enrolment of students in NCC, NSS, Rover and Rangers, clubs and societies, CSCA election, filling of online scholarship forms, house exam, filling of e-examination forms, summer and winter vacations, annual college athletic meet, submission of articles in college magazine, tentative date of annual theory and practical examinations, admission to first, second and third year, principal's meeting on last working day and assigning different activities for next session. Teachers are required to complete their task under given timeframe.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gcdharampur.in/wp-content/uploads/2023/12/academic-calendar-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

This co-educational institute always try to make its staff and students sensitive toward many issues and aspects, which directly or indirectly affect their life and society in which they live which may or may not present in their text books like value based education, gender sensitization, woman empowerment, communication skills and personality development by arranging seminars, rallies and many other activities.

Different activities like

1. Tree plantation drive
2. Blood donation camp
3. Cleanliness drive
4. Environmental issues and awareness
5. HIV/AIDS awareness
6. Preservation of natural water resources
7. Awareness about road safety measures
8. Prevention from Drug abuse etc.

are also undertaken. College has well established Red ribbon club which arrange many activities for awareness regarding HIV/AIDS every year. Rover & Rangers and eco club actively encouraging students to participate in environment issue awareness programme. Other than this Environmental Science is an integrated part of curriculum. College has Anti Ragging committee and cell / eve teasing/discipline committee, redressal cum adolescent counselling cell, prevention of sexual harassment of female at work place cell etc.(different committee can be seen in college prospectus) for ensuring fair and time bound resolution of complaints,if any

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcdharampur.in/wp-content/uploads/2023/12/Final-feedback-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1120

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

132

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution follows the admission policies of H.P.U Shimla, S.P.U Mandi, and the Directorate of Higher Education, Govt. of Himachal Pradesh. It offers a wide range of disciplines and courses, allowing students to choose subjects based on their interests. The majority of students come from rural and economically underdeveloped areas, with 66.42% being female. Teachers assess students' learning levels and categorize them as advanced, average, or slow learners. For slow learners, the institution provides bilingual explanations, counseling, regular homework tasks, and group activities to promote peer learning. Advanced students are encouraged to participate in co-curricular activities and competitions, receive assistance with tasks, have access to a variety of literature in the college library, and are rewarded with medals, certificates, and scholarships for their achievements. Teachers guide and encourage them for higher studies and various competitive exams. Overall, the institution focuses on providing support and opportunities for both advanced and slow learners to excel academically and personally. Students are given a chance to make individual presentations as well as microteach the class. Regularly, homework tasks are assigned and evaluated. The college library has a variety of literature to help the students.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
402	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To promote increased engagement and interactive learning, the college uses an interactive strategy that includes discussions, debates, and oral group presentations. The college makes consistent, deliberate efforts to help its students reach their potential, grow as leaders, and become agents of social change. The college teachers have used a variety of techniques in this process including:

- Case studies are frequently used to help students become better problem solvers.
- Collaborative learning initiatives among the students, such as NSS, NCC, Rovers & Rangers, cultural activities, clubs and societies. The institution's students take part in a variety of events, including rallies, collage painting, declaratory speeches, slogan writing competitions, Mehandi competitions, rangoli competitions, poster competitions, debates, etc.
- Most of the students are from rural backgrounds and backward panchayats so teaching strategies are kept very simple and student-centric.
- All practical disciplines include project work to promote collaboration and active learning.
- Special lectures and seminars are held to encourage and inspire students to become active participants in learning rather than merely passive users of information.
- Every year college magazine Sondhara is published and serves as a forum for students to develop their analytical skills. A special book bank provision has also been developed for needy and underprivileged kids and they are given books to use for the entire class period in the library. Seven additional computers have been added to the college library, which is open from 10:00 AM to 5:00 PM.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gcdharampur.in/wp-content/uploads/2023/11/Extension-activities-2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The college's instructors utilize technology in their instruction to the fullest extent. Teachers can employ new digital tools to assist all students in meeting high academic standards because they have the knowledge and expertise to do so.
- ICT technologies of all kinds, such as projectors in smart classrooms and labs, desktop computers in libraries, IT labs, and virtual classrooms are crucial for delivering education. When college teachers are unavailable, students can benefit from a virtual classroom.
- To engage pupils in discourse, teachers create and deliver Power Point presentations in the classroom. The greatest approach to taking notes is through presentations because they can be updated with the most recent advancements in information by presenting charts, diagrams, etc.
- On Google Meet, teachers have begun offering lectures online.
- Over various platforms like Google Classroom, email, WhatsApp, etc., teachers distribute reading materials, quick notes, and eBooks.
- ICTs are viewed as an essential instrument to assist and facilitate the shift from the old teacher-centric teaching style to a more learner-centric one. ICT is very important for the benefit of students at the end of the session because main topics can be revised in a short time for the preparation of the examination. Students' interaction with teachers and students may change. Thanks to ICTs.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gcdharampur.in/library/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

108 y

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency is a crucial component of learning and teaching. Mid-term exams (MTE) are administered by the institution and the teachers of the relevant subjects also evaluate the student scripts. At the End-of-Year, Examination evaluation was completed by S.P.U Mandi and H.P.U Shimla. A unique interactive session is held by the principal to tell the students about the evaluation method for midterm and final exams, attendance, assignments, seminars, and practical exams. This event is held when the new academic year begins. Regarding (CCA), the college abides by the laws. Teachers who were worried kept accurate records of attendance. The students are evaluated internally in which (CCA) carries the weightage of 30% (i.e. 30 Marks) of the total marks allotted to each subject. Evaluation is done through proper assignments and seminars along with Mid Term Exams and percentage of attendance. 15 of these 30 marks are given for the midterm test (MTE), 5 are given for attendance, and 10 are given for assignments/seminars. Students are given access to their midterm

evaluation scripts so they can learn from their mistakes and do better on their final exams. The university announces the final score following the calculation of (CCA) and yearly examination marks (SGPA).

File Description	Documents
Any additional information	View File
Link for additional information	https://gcdharampur.in/wp-content/uploads/2020/03/Final-Prospectus-2023-24.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The RUSA relations committee and examination committee of the institution addressed the issues of students regarding tests. The House Examination Committee is in charge of overseeing the institution's internal exams, while S.P.U Mandi and H.P.U Shimla are in charge of overseeing the institution's external exams. The answer sheets from the midterm exam were made available to the students so they may assess their performance and correct any mistakes before the final exam. In total openness, scripts are assessed. The evaluation procedure is immediately improved if the teacher has any issues. Students who legitimately cannot take the midterm examination, with the previous approval of the college principal, take a special midterm examination. The RUSA affairs committee and examination committee of the institution deal with the exam and result-related complaints of the students. These complaints were received from the students after the University announced the end-of-year results. Such type of result-related issues rectified by the subject teachers and the teacher appointed by the Principal, after that verified by the Principal and are uploaded in the University portal. In this way, student complaints about concerns relating to their test results were promptly addressed.

File Description	Documents
Any additional information	View File
Link for additional information	https://gcdharampur.in/wp-content/uploads/2020/03/Final-Prospectus-2023-24.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college provides fourteen (14) undergraduate programmes at various levels, including eight (8) B.A. programmes, five (5) B.Sc. programmes, and one (1) B.Com. Admission is made solely on the basis of merit. When applying for admission to Discipline Specific Core Course-I (DSC-I), the candidate must specify the subject in which he or she is interested. Students have a limited amount of time to change their DSC-I core course. The number of academic combinations from which students will select DSC-II is listed in the college prospectus. For the degree (BA/BSC/BCOM), students must complete 132 credits over a minimum of three years and a maximum of five years from the date of entrance. 40% overall is the required passing percentage for the course. The candidate must, however, receive at least a 35% on both the CCA and the end-of-term test. The broad expectations of the students' enrichment are expressed in the areas of campus that are often visited by the students. Additionally, faculty members informed all important stakeholders about the program outcomes via the college and university website. The learning objectives are stated in the syllabus so that both students and teachers may easily access them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcdharampur.in/wp-content/uploads/2020/03/Programmes_outcomes_2_-1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A thorough evaluation procedure is used by the institution to ensure that programme outcomes, program-specific results, and course outcomes are all met. Teachers evaluate students for a variety of academic and extracurricular activities carried out throughout the year using official and informal methods. The midterm examination (MTE) is administered by the institution's examination committee and the answer sheets are reviewed by the relevant subject professors. The teacher gives the pupils advance notice of the class test and assignments and provides guidance. The responsible teacher informs the pupils of the process involved in internal assessment and term end evaluation when the academic

session is set to begin. The college's principal held a meeting to discuss tracking course and program outcomes. Internal assessment grades are given and student seminars and presentations are assessed. For the purpose of awarding internal assessment, attendance is one of the requirements that must be met. After the internal assessment of midterm test answer sheets, All pupils' outcomes are recorded in the office's records. The result and grade following internal and external review are available for students to view on the S.P.U Mandi and H.P.U Shimla website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcdharampur.in/wp-content/uploads/2020/03/Final-Prospectus-2023-24.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

117

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gcdharampur.in/wp-content/uploads/2023/12/gcdharampurAnnual-Report-2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcdharampur.in/wp-content/uploads/2023/12/Final-feedback-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dr. S. R. Government College Dharampur aims at providing facilities for overall development of its students. Various wings of the student bodies such as The National Service Scheme (NSS),

The National Cadet Corps (NCC), Rovers and Rangers, Scouts and Guides, The Eco Club, The Women Cell, ensure that the students participate in various programs of social outreach to make our students socially responsible and sensitive.

Extension Programs are organised to focus on:

Kargil Vijay Divas

Azadi Ka Amrit Mahotsav - Har Ghar Taranga

Azadi Ka Amrit Mahotsav - Har Ghar Taranga Rally

Azadi Ka Amrit Mahotsav - Tree Plantation

Azadi ka Amrit Mahotsav - Partition Horrors Remembrance Day

Independence Day

Clean India

National Unity Day

World Aids Day

Human Right Day

Swachhata Abhiyan

Disaster Management

Republic Day

World Yoga Day

NSS 7 Day Camp

Nature Camp

File Description	Documents
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2023/11/Extension-activities-2022-23.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

250

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus spans a total area of 23498 square meters, with a built-up area of 1199 square meters. The campus consists of two main blocks: the Science and Library block, and the Administrative, Arts, and Commerce block. It is equipped with six lecture theatres, including a virtual one, five classrooms (one of which is a smart classroom), six science laboratories, a geography laboratory, and an information technology laboratory with internet access. Additionally, the campus features an examination hall, a library with two spacious study rooms, the principal's office, the administrative office, a faculty room, a sports office, an office for NSS cum First Aid, and an office for Rovers and Rangers. Other amenities include a girls' common room, a career and counselling cell, a gymnasium, and a college canteen with dining facilities for both students and staff. Furthermore, the college has installed two Sanitary Napkin Vending Machines and two Sanitary Napkin Incinerators to promote personal hygiene among female students. The physical and learning resources of the college include various technology and equipment in the principal's office, administrative office, IT lab, and faculty room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides a range of facilities for students to engage in sports, games, and cultural activities. The college boasts a spacious playground where students can participate in various outdoor games, as well as a well-equipped gymnasium. At the beginning of each session, individuals are appointed to oversee sports and cultural activities. Indoor games such as table tennis, carom, and chess are available for students to enjoy, while the adjacent college playground is used for outdoor activities like cricket, athletics, badminton, volleyball, and more. The ground also features a stage for events and performances. Additionally, the institution has a music room for students to practice cultural activities and prepare for inter-college competitions. Cultural activities are smoothly carried out

on three stages with two green rooms adjacent to the ground. Furthermore, the institution offers yoga and meditation sessions to promote physical and mental well-being among students. In the session 2022-23 Group -I Creativity HPU Youth Festival Organized at GC RKMV our College 05 Students particited, X - Country was held at GC Haripur Manali our College 06 students participated & HPU Inter college Youth Festival Group-III Folk Dance was held at Vallabh PG College Mandi, in this event our college 13 girls were represent the college and performed very beautifully.College Annual Athletic Meet and CSCA Function conducted by the institute during the session 2022-23 in the month of feb. 2023.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2023/12/Sports-Cultural-Compitetion-2022-23-Photos-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

1,33,078.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution boasts a well-equipped library with ample seating for 150 students and twenty teachers, along with two study rooms. Operating hours are from 10:00 a.m. to 5:00 p.m. on all working days, and the library is outfitted with four computers with internet access. All books in the library have been assigned accession numbers and entered into the SOUL 2.0 software system. The library committee oversees all aspects of library management, including soliciting book requests from teachers and handling book and magazine purchases for academic and competitive exam purposes. The library's collection includes 4267 books (3266 general stock, 634 gifted stocks, and 367 in the book bank) as well as subscriptions to six newspapers (two in English and four in Hindi) and ten magazines and four journals. Additionally, the library offers a Book Bank facility through which books are lent to students in need or those with outstanding academic performance for the entire academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gcdharampur.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

28086

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is well-equipped with IT facilities, including a computer with internet access and a printer, scanner, and photostat machine in the principal's office. The administrative office also has a sufficient number of computers with wi-fi access and printer, scanner, and photostat machines. The library has been

upgraded and now has four computers with internet access, while the IT lab is equipped with eight computers. Both faculty members and students have easy access to the internet in the library and IT lab. Additionally, the faculty room has a computer with wi-fi access. To ensure the security and functionality of the computers, antivirus software is installed to prevent malware attacks. The college also has a virtual classroom for online lectures from other institutions, and the internet bandwidth is regularly upgraded as needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/laboratories/

4.3.2 - Number of Computers

23

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

218867

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution, as a government entity, adheres to the rules and regulations set forth by the Government of Himachal Pradesh, with no separate policies and procedures in place for the maintenance and utilization of physical, academic, and sports facilities at the institutional level. However, the Principal has established internal mechanisms within the existing framework to ensure smooth functioning and development, including the formation of various committees such as the Purchase Committee, Physical Verification Committee, College Property Committee, College Advisory Council cum CSCA Advisory Committee, Library Committee, Time-table Committee, and others. These committees oversee different aspects such as campus development, maintenance of water and electricity, examination scheduling, and management of cultural and co-curricular activities. Additionally, there are committees focused on addressing issues such as anti-ragging, discipline, scholarship allocation, disaster management, legal matters, and the prevention of sexual harassment in the workplace, ensuring that all aspects of the institution are effectively managed and maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

19

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://gcdharampur.in/wp-content/uploads/2023/12/Yoga-Day-Images-Soft-Skill-2.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

118

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

118

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Students Central Association (CSCA) is currently functional in the college, as per the constitution of the university. Academic merit is the only criterion for nominating class representatives and CSCA office bearers. Conversely, the relevant in-charges nominate exceptional participants/position holders from among the NSS, cultural, sports, Red Ribbon Club, Eco Club, and Rovers and Ranger's representations. The upkeep of a disciplined learning environment and proper student behavior are the primary goals of CSCA. The main tasks the CSCA performs are presenting the principal with a range of student demands

concerning the amenities the college should offer, planning and supporting extracurricular, athletic, and cultural events to foster student leadership qualities and talents, and organizing and supporting various exams.

File Description	Documents
Paste link for additional information	https://gcdharampur.in/csca/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Old Students' Association (OSA), also known as the Alumni Association of the institution, was established on November 2, 2018. The association's laws and rules were drafted by the Societies Registration Act of 2006 and registered. Through both financial and non-financial resources, the alumni association consistently supports the college. An organization that serves the college is the OSA. The association also occasionally holds regular meetings to talk about recommendations, support, and future action plans for enhancing and bettering the institution. During session 2022-2023, OSA members organized a blood donation

to develop community-based responsibility, improve their skills, and transition their education into a lifetime of social service.

To cultivate a sense of self-reliance, education, and civic responsibility within the students.

To instill cultural, moral, national, and spiritual values among the students like honesty, sacrifice, truth, etc.

File Description	Documents
Paste link for additional information	https://gcdharampur.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college carries out its administrative task with the participation of members, students, parents teacher association (PTA), old students association (OSA), and the administration, this establishes a culture of participatory administration. The college operates its administration in a very democratic and decentralized manner. As the leader, the Principal assigns various tasks to each employee of the institution's staff. The institute has various committees like IQAC, admission committees, RUSA, UGC, purchase, college advisory, cultural, sports, campus development, student welfare, discipline, anti-ragging cell, scholarship/fee concession, maintenance committee, grievances redressal cum counseling cell, examination committee, and so on are among the many committees that the college has formed at the beginning of the academic session. As per the Admission committee's recommendations listed in the college prospectus are used to determine admission to UG degrees based only on merit. Students play an equal role in the administration's decision-making process through CSCA representatives. Students' funds are used as per the recommendations of the college bursar and finally disbursed by the principal of the institution.

File Description	Documents
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2023/12/Prospectus-2022-23-.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College works hard to turn its vision into reality and adheres to its mission and vision in all of its accomplishments. With the advice from each of the committee members, the principal oversees and manages the institution. They carry out the strategic development plan, and execution and periodically assess its progress. The college takes a pragmatic approach to comprehending the advantages, disadvantages, possibilities, and difficulties faced by the institution. The institution develops the strategic perspective plan after considering the recommendations and inputs from many stakeholders, including parents, faculty, and students. The IQAC consistently strives to improve quality by debating the most recent advancements in the domains of education, administration, research, and student welfare. Orientation Programmes, refresher courses, faculty development programs, and induction training programs are regularly attended by the faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2023/12/academic-calendar-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The top priority of the institution's administration is assuring effective and efficient management. The vision and mission serve as the institution's compass for operation. The bodies in charge of setting policies and implementing them are the Secretary of

Higher Education and the Director. The head of the institution is the Principal. Every decision is made after consulting the staff council, which is led by the Principal. State government policies and regulations about recruitment and promotion (R&P) apply to employees. In coordination with the Principal, teaching staff, non-teaching personnel, and students, the superintendent serves as the ministerial head of the administrative wing. Two monitoring agencies that assist in forming plans, policies, and decisions at the college level are IQAC and the staff council.

File Description	Documents
Paste link for additional information	https://gcdharampur.in/#
Link to Organogram of the Institution webpage	https://gcdharampur.in/wp-content/uploads/2023/12/Organogram_page-0001.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The educational institution has effective welfare measures for teachers and other employees. The administration of the institution supports the professional development of both teachers and other employees. The college implements all national welfare programs. Social systems include maternity leave, paternity leave,

and compulsory leave to attend conferences, seminars, workshops, sickness conditions, HCA, Holiday Travel Allowances, Group Insurance Schemes, Provident Fund/NPS, Advance Payment, and GPF/NPS Payout Options. In addition, there is a bonus, holiday pay, and other benefits in retirement. The facility has a staff room with tables, chairs, a sofa, a Wi-Fi connection, a computer, a printer, a rack, and pigeonholes. Clean and safe drinking water is available in the RO plant. Employees have access to canteens. There are separate washrooms for girls and boys. The library has a separate study room for teachers. The educational institution has an automatic salary transfer. The Commission for the Prevention of Sexual Harassment of Women in the Workplace helps prevent all types of sexual harassment in the workplace. Faculty members are encouraged to participate in international/national/national seminars, conferences, and workshops. They are also encouraged to publish research papers in UGC-approved journals. Adequate seating for non-teaching staff has been created for routine office work.

File Description	Documents
Paste link for additional information	https://gcdharampur.in/sexual-harassment-committee/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

GDC Dharampur is a government institution and has an evaluation

system established by the government through which the staff performance is monitored throughout the year and the staff self-report submit the Academic Performance Indicators (API) for teachers and the Annual Report (ACR) for non-teachers. Before rating an API, it is checked by IQAC. Promotion to the next scale is based on the teacher's API score. The ACR is first controlled by the Branch Supervisor and then by the Head of the Institution. Students feedback on teachers also indicates their ability and competence. The feedback form has a well-defined set of questions that help the students to evaluate the teachers on the basis of knowledge, communication skills and interest generated by the teachers. The Principal of the college analyses the student's feedback and shares it individually. The ACR of the teachers/staff is also communicated to the peers in the Department of Higher Education, which is reviewed for career enhancement and other purposes. The performance appraisal report duly filled is assessed by the Principal and Directorate of Higher Education, Himachal Pradesh.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has various funds such as Govt. funds, student funds, and social funds. The institution has various committees, such as the council, the purchase committee, and the inventory control committee, which ensures the effective use of available funds for purchases and financial monitoring. The financial affairs of local funds are managed by the grant funds of the institution, and the financial affairs of national funds are managed by the business assistant and office manager. The college's budget allocations are determined by the college department. Reimbursements and disbursements are made through the treasury after the finance director approves the invoices. Tuition fees, entrance fees, late fees, and withdrawal fees are deposited in government accounts through challans. The business assistant and office manager assist the principal in monitoring the use of public funds, and all financial transactions are transparent.

Audit of local finances is carried out by the Local Audit Department, Government of Himachal Pradesh, and audit of national finances by the Accounts Officer, Himachal Pradesh. If the institution needs significant amounts for infrastructure or other development, funding is requested from the director of higher education, which in turn is distributed according to the availability of the budget. Other sources of resources are the PTA Foundation and the OSA Foundation. The PTA fund is audited by a chartered accountant (CA) every financial year. However, the social audit is done for the OSA fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.52 Lakhs

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource use and use of funds are kept transparent. Always used as needed. All work in the department is carried out through various committees that are formed at the beginning of the session at the meeting of the collegiate council. Our institute is fully funded by the Department of Higher Education, Government of Himachal Pradesh. As a result, the institution does not have a policy for the use of its resources. The main sources of funding for the educational institution are the state budget and fees charged to students. The Parent Teacher Association (PTA) will also generate

additional resources to hire staff as required with the prior approval of the Director of Higher Education, Government of Himachal Pradesh, and to carry out small development activities. Various commissions the educational institution supervises and regulates activities that promote the welfare of students. Targeted use of funds is ensured by a monetary subsidy at the level of institutions according to the rules of public administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The various quality assurance strategies of IQAC are as follows:

Faculty members are encouraged and expected to participate in teaching-related FDP, orientation programs, refresher courses, workshops, conferences, and seminars-learning processes and research. Faculties are encouraged to use ICT in effective teaching and learning processes. IQAC informed the students about the financial support of various scholarship schemes. IQAC also guides students to apply for a Post Matric scholarship. Under the leadership of the Honorable Director, regular meetings of the IQAC are held with a fixed agenda and suggestions received from all IQAC members for improvement and implementation of the curriculum. The institution also provides a platform for students to participate in intra-college and inter-college discussions, seminars, competitions, etc. Online learning feedback from students, parents, alumni, and teachers - IQAC captures, analyzes, and uses the learning for further improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The educational institution has a clearly defined mechanism for regular monitoring of learning results. IQAC continuously reviews teaching and learning through various committees. It boosts faculty morale and boosts student enthusiasm. The institute organizes various extracurricular activities during the academic session in which the staff participate enthusiastically. Quality assurance principles, mechanisms, and results are communicated to various interest groups, such as parents, students, and staff, through various notices, circulars, meetings, etc. IQAC collects and analyzes feedback from students, parents, teachers, and alumni every year. The evaluation process includes student feedback, teacher feedback, alumni feedback, student feedback, and communication with parents. After analyzing the suggestions, recommendations for further changes and necessary measures are forwarded to the university so that the university can make appropriate decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gcdharampur.in/wp-content/uploads/2023/12/gcdharampurAnnual-Report-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken several measures to promote gender equity and sensitivity, which can be observed from the activities organized by the institution. In the academic year 2022-2023, the institution celebrated International Women's Day on March 8th, with the theme "DigitALL: Innovation and Technology for Gender Equality". The College Principal delivered a lecture on the impact of the digital gender gap on widening economic and social inequalities.

The institution is committed to ensuring the safety and security of female students. To achieve this goal, the institution has established various committees, such as the 'Prevent Sexual Harassment of Women at Workplace Committee' and the 'Anti-Ragging Committee.' The names and contact information of committee members are prominently displayed so that they can be easily reached when needed. The Anti-Ragging Squad, Task Force/Eve Teasing/Discipline Committee, regularly patrol the college premises. CCTVs are installed at strategic locations throughout the institution, and fire extinguishers are also placed in important locations.

The Redressal and Adolescent Counseling Cell and mentors support young students, especially girls, to effectively manage their emotions, behaviors, and thoughts.

The college has a Girls' Common Room with comfortable seating and vending machines for sanitary products.

File Description	Documents
Annual gender sensitization action plan	https://gcdharampur.in/anti-ragging-committee/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcdharampur.in/sexual-harassment-committee/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution is committed to upholding environmental ethics and maintaining a healthy ecological balance. The science laboratories produce only negligible hazardous material, and we ensure that all routine activities carried out in the college generate minimal solid waste, such as paper, plastics, glass, and food waste.

1.The institution has two types of dustbins for waste disposal: biodegradable and non-biodegradable. The green-colored dustbins are meant for biodegradable waste, while the blue ones are for non-biodegradable waste.

2. Liquid waste is disposed of by the respective departments by placing it in a pit.

3.Biological waste from life sciences laboratories is rendered harmless through autoclaving before disposal. The glassware is then washed and kept aside for future use.

4.The College maintains all its computer peripherals; all old systems are stored in a safe place within the campus. Defective systems are upgraded by replacing their parts. Slight e-waste is generated in the institution.

5. The Government of Himachal Pradesh has already banned the use of plastic bags in the state, and this ban is strictly enforced within the college premises. All plastic waste is collected in designated dustbins and disposed of separately.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Uploaded in any other relevant information.
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has implemented several initiatives and activities aimed at creating a more inclusive and welcoming campus. They consider the cultural characteristics of the students when promoting tolerance. Students participate in various activities such as singing and dance competitions that highlight different cultures, and everyone enjoys these performances. The institution also takes steps to promote communal harmony, including observing events like 'Republic Day', 'Unity Day', 'Independence Day', 'Human Rights Day', and 'Constitutional Day'. The teachers guide the students to show equal respect for all religions and foster a sense of brotherhood with their classmates, regardless of their socio-economic status. Within one year, the institution has made many efforts to create a more inclusive environment, such as:

1. Observance of Independence Day on 15th Aug. 2022.
2. Observance of Hindi Diwas on 14th Sep. 2022.
3. Observance of Unity Day on 31st Oct. 2022.
4. Observance of Constitution Day on 26th Nov. 2022.
5. Observation of Human Rights Day on 10th Dec. 2022.
6. Observance of Republic Day on 26th Jan. 2023.
7. The CSCA cultural function was organized on February 25, 2023

Various activities like poster making, essay writing, slogan writing, and competition were conducted in observance of these days.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

All citizens have constitutional obligations to promote patriotism and unity in the country. These obligations are outlined in different parts of the Constitution that pertain to individuals and the nation. To make students and employees responsible citizens, the institution organizes various programs, events, and activities. For instance, on November 26, 2022, the institution celebrated 'Constitution Day' and conducted competitions like poster making, slogan writing, and essay writing to raise awareness about Fundamental Rights, Duties, and other constitutional obligations. Participants also took an oath to promote justice, liberty, equality, and fraternity to maintain the unity and integrity of the nation. Human rights are moral principles that set standards for human behavior. To highlight the importance of human rights, the institution celebrated 'World Human Rights Day' on December 10, 2022, with the theme "Dignity, Freedom and Justice for All". This theme emphasizes the fact that health is a fundamental human right for all people. Without health for all, there can be no dignity, freedom, and justice.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for C. Any 2 of the above

students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is firmly committed to promoting values such as national integration, and communal harmony, and acknowledging the contributions of eminent personalities in shaping India. Over the past year, the institution has celebrated several important days. These include International Women's Day on March 8th, 2023, with the theme "DigitALL: Innovation and Technology for Gender Equality" during the 2022-2023 session. AIDS Day was observed on December 1st, 2022, with the theme "Equalize". Yoga-related activities were conducted in the institution on 21st June 2023 with the theme "Yoga For Vasudhaiva Kutumbakam" which means Yoga for the welfare of all in the form of ' One World-One Family. These activities encourage the students to practice yoga and meditation daily.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. To conserve nature and sensitize the masses.

Best Practice: NSS, Rovers & Rangers, NCC, and Eco Club volunteers work towards maintaining a pollution-free environment.

Evidence of success:The Eco Club and NCC Unit organized a plantation drive on August 13, 2022. The Rovers & Rangers Unit organized a Nature study camp on September 19, 2022. Seven-day camp from December 25th to 02, January 2023.

2. "Learn and grow together"

Best Practice: Education extends beyond the confines of traditional classrooms and encompasses the holistic growth of an individual.

Evidence of Success

- The college commemorates national holidays with great enthusiasm.
- RRC of the college organized an awareness rally on World AIDS Day on December 1, 2022. And a one-day orientation program on HIV prevention at zonal Hospital Mandi on September 29, 2022. Blood Donation Camp was organized on April 07, 2023.
- The NDRF team organized a day camp on October 22, 2022. Two-day "Parvesh camp" on October 27, 2022.
- Road Safety Awareness activities organized from March 16-27 2023.
- The CSCA cultural function was organized on February 25, 2023. The annual athletic meet was organized on 23 Feb, 2023. The annual prize distribution function was observed on March 25, 2023.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college aims to provide the best possible education and instill good values for the overall development of our students. We believe in using our available resources efficiently and effectively to achieve this vision. We organize various activities such as seminars, quiz contests, and guest lectures, alongside regular classes, class tests, and house tests. These activities enrich the character and personality of our students. Our academic curriculum has been designed to prepare our students for the business of life, while the values imparted through all the minute details of the curriculum help them become responsible citizens. Our well-equipped library has a wide collection of textbooks, magazines, newspapers, and reference books which are easily accessible to the students and help them enhance their academic and competitive skills. We also organize various programs at the institutional level to ensure the participation of students in social awareness issues. We conduct awareness programs and rallies related to the environment, prevention of HIV/AIDS, drug abuse awareness, e-pledge on no drugs, and road safety awareness activities in the campus and surrounding areas from time to time. We strive to create an inclusive environment for our students and take various measures to achieve this goal.