



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	Dr. Sarvepalli Radhakrishnan Government Degree College Dharampur, Distt. Mandi H.P.
• Name of the Head of the institution	Dr. R. R. Kondal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01905272870 9418224095
• Mobile No:	9418200244
• Registered e-mail	gcdharampur@gmail.com
• Alternate e-mail	rameshsharma3534@gmail.com
• Address	Dr. Sarvepalli Radhakrishnan Government Degree College Dharampur, Distt. Mandi H.P. Pin - 175040
• City/Town	Dharampur
• State/UT	Himachal Pradesh
• Pin Code	175040
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education

• Location	Rural				
• Financial Status	Grants-in aid				
• Name of the Affiliating University	Himachal Pradesh University Shimla H.P.				
• Name of the IQAC Coordinator	Sh. Ramesh Chand				
• Phone No.	01905272870				
• Alternate phone No.	01905272870				
• Mobile	9418124095				
• IQAC e-mail address	gcdharampur@gmail.com				
• Alternate e-mail address	rameshsharma3534@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gcdharampur.in/wp-content/uploads/2020/03/GDC-DMR-AQAR-20-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcdharampur.in/wp-content/uploads/2020/03/annualcalender2122gcdharampur.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.11	2021	31/03/2021	30/03/2026
6.Date of Establishment of IQAC			14/06/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Higher Education, Himachal Pradesh	Salaries and other allowances	Himachal Pradesh State Government	2021-22	2,16,62,915.00

8. Whether composition of IQAC as per latest NAAC guidelines Yes

• Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 04

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? No

• If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

>IQAC coordinated with all the departments of college for ensuring improvement in academic, co-curricular and sports activities of the college throughout the year. >IQAC involved in maintenance/repair and beautification of the campus >The academic calendar of the college is prepared by the IQAC in line with the university calendar > Collection and analysis of feedback from various stakeholders > IQAC continuously encouraged the faculty members for promoting research aptitude/participation in seminars/conferences/ Workshops / OP / RC. IQAC coordinated with all the departments of college for ensuring improvement in academic and co-curricular activities of the institution throughout the year. • IQAC ensured the maximum

participation of the students in all activities organised at college and university level. • IQAC was actively involved with Utkrist Mahavidhyala Yojna for the optimum utilisation of funds. • IQAC was involved in minor works/repair/ maintenance /beautification of the campus . • IQAC constantly encouraged the faculty members for promoting research aptitude/participation in seminars/conferences etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Implementation of feasible methods of online teaching.</p>	<p>Online teaching conducted through Zoom, Teachmint, Google Meet etc. Online contents provided to students through PPTs, video lectures and tests undertaken through Google forms etc.</p>
<p>To speed up the construction work of Multipurpose Block with total estimate sanction of Rs. 6,46,54,000/- by the state government.</p>	<p>50% construction work of the multipurpose block has been completed. An installment of Rs. 15,00,000/- received during the FY 2021-22.</p>
<p>To start the construction work of staff quarters as soon as possible by the constructing agency HPPWD. Type -I = 06, Type - II = 06, Type - III = 06 & Type - V = 01 Total estimate sanction of Rs. 5,61,00,000/- has been approved by the state government.</p>	<p>An installment of Rs. 10,00,000/- received during the FY 2021 - 22. This office has requested the HPPWD to start the work at the earliest by awarding the tender. A letter has been written and submitted to the concerned agencies.</p>
<p>IQAC planned for regular cleanliness of the Bawari (natural fresh water resource) and water tanks in the college campus.</p>	<p>During the cleanliness drive (by NCC / NSS / R & R / ECO Club),NSS special camp, Bawari and water tanks were regularly cleaned and bleached by the Class IV employees and students of the college.</p>
<p>To procured the herbal and medicinal plants for botanical and herbal gardens in the college campus.</p>	<p>50 plants were procured from the forest department to both gardens and planted in place of dry and dead plants.</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p>No</p>
<p>• Name of the statutory body</p>	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	28/12/2022

15. Multidisciplinary / interdisciplinary

The institution offered to the students of B.A. / B.Sc and B.Com. Environmental Science (EVS) as a mandatory multidisciplinary subject.

Subject Course Code: (AECC-II) ENV52AECC02.

16. Academic bank of credits (ABC):

N.A.

17. Skill development:

Writing Skill offered to the students by the institution with subject code: (AECC-II) ENGAECC104.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

N.A.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

N.A.

20. Distance education/online education:

N.A.

Extended Profile

1. Programme

1.1 14

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 530

Number of students during the year

File Description	Documents
Data Template	View File

2.2 450

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 168

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 15

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 19

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	14
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	530
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	450
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	168
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	15
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	19
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	13
Total number of Classrooms and Seminar halls	
4.2	24,01,134.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	17
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Himachal Pradesh University, Shimla and follows the curriculum as designed by the University. The University has given a set of instructions for each paper in every subject for the implementation of curriculum. The institution operates at under-graduate (UG) level. The institution focusses on the overall development of students through holistic education. The institution follows the curriculum and academic calendar designed by Himachal Pradesh University. Academic Calendar specifies the duration of the academic session (year), the date of commencement and the end of session. The College level action plan is developed and as follows:

- The Principal convenes a staff meeting at the beginning of the session and assigns various administrative assignments to the members which are mentioned in the prospectus.
- The IQAC is constituted and it prepares an action plan for the academic year in which separate time table for Arts,

Commerce and Science is prepared.

- Students are required to go through one midterm exam, prepare assignments and participate in seminars, presentations, quiz and class tests.
- The staff room of the college has Wi-fi facility so that faculty members can get extra information from the internet regarding their subjects and also upload assessment of students online.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcdharampur.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of the academic session, a staff meeting is convened by the Principal in which the blueprint of the academic calendar of college is drawn. The academic calendar of the college is prepared by the IQAC in line with the university calendar and the important dates in the Calendar include: Re-opening after summer vacation in the month of June, admission process, display of Merit list, commencement of regular classes followed by the Principal address, Enrollment of students in NSS, Rovers and Rangers, clubs and societies, CSCA election, filling of online scholarship forms, filling of e-examination forms, mid-term tests, College Annual Athletic meet, Submission of articles to the college magazine, tentative date of annual theory and practical examination, admissions to 1st, 2nd and 3rd year, Principal's meeting on last working day for the session and assigning different activities for the next session. The teachers are required to complete their teaching and evaluation in the given time period.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gcdharampur.in/wp-content/uploads/2020/03/AnnualCalandergcdharampur2122.pdf

1.1.3 - Teachers of the Institution participate

C. Any 2 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This college is a co-educational institution sensitizes its staff and students on various issues. The institution has provision for activities which may not be directly linked with one's discipline of study but contribute to sensitizing students to issues related to value based education, gender sensitization, women empowerment, , skill development, competency in communication skills and personality development. Different activities like tree plantation, cleanliness drive and gender sensitization programs are regularly taken up by the college. Awareness campaigns about environment pollution, cleanliness, about HIV/AIDS, Drug Abuse, preservation of natural water resources etc. are also undertaken. The college has a well-established Red Ribbon Club that works towards increasing awareness, dispelling myths and misconception regarding HIV / AIDS. NSS, Rover & Rangers and Eco Club of the college work actively for encouraging the students to participate and take up environmental activities by organizing various

programmes. The environmental science is a part of college curriculum and makes students sensible and aware towards the environment. The students are sensitized on human values and gender equity by organising lectures and discussions. The college has Anti Ragging Squad and Task Force/ Eve Teasing/ Discipline Committee, Redressal cum Adolescent Counselling Cell, Prevent Sexual Harrassment of Women at Work place Cell, Women Cell, etc. for ensuring fair and timely resolution of complaints, if any.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcdharampur.in/wp-content/uploads/2020/03/merged-feedback-202122.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1200

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

137

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The guidelines for admission in the institution follows Himachal Pradesh University and Directorate of Higher Education Government of Himachal Pradesh. The institution offers various discipline specific core courses (DSC), Discipline Specific Elective Courses (DSE), Generic Courses, Ability Enhancement Compulsory Courses (AECC) Core Compulsory Courses, Skill Enhancement Courses (SEC). At the time of admission students can opt the subject / Courses of their choice. The students are allowed to change their opted subjects / courses within the specified time period. All the students of this institution belong to the rural backgrounds and backward panchayats. In this institution the strength of girl students is about 65% teachers of the institution monitor the academic performance of students and sort out them as advance, average and slow learners.

Advanced Learners:

For advanced learner's seminars, presentations, tasks and advanced assignments etc. are also given. Teachers guided and encourage them for higher studies and various competitive exams. Teachers advise them to take any type of guidance inside.

Slow Learners:

For slow learners to improve the performance of slow learners remedial classes of English Grammar are arranged. Some special assignments, Presentations and note books are checked to encourage them. The queries of students were also discussed.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
530	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Most of the teachers of the institution adopted various methods of teaching including power point presentation and demonstration. Methods of teaching to the students are in a very simple and mix language with appropriate translation are done as the students belongs to the rural areas and backward panchayats. Various activity on each course like that presentations, assignments and seminars are taken by the concerned teachers. Such types of activities make students to have good hold on topics and enhanced their knowledge and remove the stage fear. Collaborative learning like NSS, NCC, Rovers and Rangers, Cultural Activities, clubs / societies among the students. Students of the institution participate in various activities like that Rangoli Competition, Poster Making, Mehandi Competition, Slogan Writing, Spot Painting, Rallies, Collage Painting, Declamations and Debates etc. Students take part in Inter College Sports, Youth Festivals and Educational Tours are organized. College magazine (Sondhara) is published

every year and provides a platform for improving analytical ability of students. For poor and needy students a separate book bank provision has also been made and they are issued books for the whole session in the library. The college library enriched with seven computers & remains open from 10:00 AM to 5:00 PM.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowadays need of the time it is very essential for the students to learn and master the latest advanced technologies. Teachers combining technology with traditional mode of instructions to engage the students in long term learning. With the help of technology teachers make the topic very easy and clear for understanding of students. College uses Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. Different types of ICT tools are very important to impart education like that projector in smart classrooms/Labs, Desktop in the library, IT Lab and virtual classroom. Virtual classroom helpful for students during the non-availability of teachers in the college. The class can be taken on virtual mode from other college. Use of ICT is also carried out by the faculty members through power point presentation and projector. Online class are taken through various apps like google meet, Zoom, Google classroom etc. With the help of ICT teaching and learning becomes more effective and interesting. ICTs are seen as important tool enable and support the move from traditional teacher - centric teaching style to more learner centric. ICTs can be used to change the way teacher and students interact.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

162

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The important part of teaching learning process is transparency. The institution conduct the mid term examination (MTE) and the evaluation of the scripts being done by the concerned subject teachers. The Himachal Pradesh University itself done the evaluation of End Year Examination. When the new academic sessions begins a special interactive session taken by the Principal to inform the students about the process of evaluation of Mid Term Examination, End Year Examination, attendance, assignments, Seminars, Viva- Voce and Practical Examinations. The college adhere rules and regulations regarding(CCA). Concerned teachers maintained proper attendance registers. Proper assignments and seminars along with Mid Term Exams and percentage of attendance, the students are assessed internally (CCA) has the weightage of 30 % (i.e., 30 Marks) of the total marks allocated to each subject. Out of these 30 marks 15 marks are allocated for mid term examination (MTE), 5 marks for attendance and 10 marks for assignment and seminars. The evaluated scripts of mid term examination are shown to the

students so that they can know their mistake and can improve their performance in end year examination. The final result is declared by the university after the compilation of marks of (CCA) and year examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2. Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examination related grievances of the students resolved by the examination committee and RUSA affairs committee of the institution. House Examination Committee of the institution conduct the internal examination and Himachal Pradesh University conduct the external examination. The answer scripts of mid term examination show to the students so that they can check their marks and mistakes for the improvement in the end year examination. Evaluation of the scripts done with the full transparency. Any type of issue related to evaluation process received by the teacher resolved immediately. Due to some genuine reasons students fail to appear in the mid term examination are allowed to appear in special midterm examination with the prior permission of the College Principal. Various grievances related to result received from the students after the declaration of end year result by the University, the RUSA affair committee and examination committee of the institution deals with the exam and result related grievances of the students. In this way the grievances of the students regarding result related issues resolved in a time bound manner.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers fourteen programs (14) at undergraduate level in different streams i.e. eight (8) programs in B.A., Five (5) programs in B.Sc., and B.Com. The admission is done purely on merit basis. The candidate has to mention the subject in which he/she is interested to seek the admission i.e. Discipline Specific Core Course-I (DSC-I). The students can change their DSC-I core course within a specific time. Number of subject combinations given in the college prospectus from which DSC-II will be chosen by the students. The students will have to obtained 132 credits over a minimum of three years and a maximum of five years from the date of admission for the completion of degree (BA/BSC/BCOM). The minimum pass percentage for the course is 40% in aggregate. However, the candidate must secure minimum 35% in CCA and in end term examination. The places in the campus which are frequently visited by the students' general expectations of the student's enrichment are displayed on those places. In addition to this faculty members made familiar with the program outcomes to all the key stakeholder on the College and University website. Syllabus depicts the learning objectives readily available for the students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcdharampur.in/wp-content/uploads/2020/03/Programmes_outcomes_2_-1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For the attainment of programme outcomes, program specific outcomes and course outcomes a comprehensive evaluation process is adopted by the college. Formal and informal method are used by the teachers for evaluation of the students for various academic and non-academic activities conducted during the year. The examination committee of the institution conduct the mid term examination (MTE) and the answer scripts evaluated by the concerned subject teachers. The students are informed and guided by the teacher in advance about the class test and assignments. When the academic session begins the concerned teacher briefs the students regarding

the procedure involved in the process of internal assessment and the process of evaluation of term end. Meeting conducted by the Principal of the College to monitor the course and program outcomes. Awarding of internal assessment grades, seminars and presentations of the students are evaluated. One of the criteria i.e. attendance is mandatory for the award of internal assessment. After the internal evaluation of answer scripts of mid-term examinations. The results of all students are kept in office record. After the internal and external evaluation, the result and grade can be checked by the students on the website of Himachal Pradesh University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

160

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcdharampur.in/wp-content/uploads/2020/03/merged-feedback-202122.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

Nil

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dr. S.R. Govt. College Dharampur aims at providing facilities for overall development of its students. Various wings of its student bodies such as The National Service Scheme (NSS), The National

Cadet Corps (NCC), Rovers and Rangers, Scouts and Guides, The Eco Club, The Women Cell, ensure that the students participate in various programs of social outreach to make our students socially responsible and sensitive. Extension Programs are organized to focus on -

1. AIDS Awareness
2. Blood Donation
3. Tree Plantation
4. Menstrual Hygiene
5. Cleanliness Drives
6. One Day Cleanliness Camp in the institution

At various stages during the Covid period, the NCC students of the college performed various duties such as :

1. Assisted Mandi District Police in traffic control in Dharampur
2. Implemented social distancing norms in market places

File Description	Documents
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2020/03/NCC_merged_compressed.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total area of college campus is 23498 square meters. The total built up area of the college is 1199 square meters. The building of the college has two main blocks i.e. Science and Library block and Administrative, Arts and Commerce block. There are six lecture theatres (one is virtual lecture theatre), five class rooms (one is smart class room) , six science laboratories, one geography laboratory, one information technology laboratory with internet

facility, one examination hall, one library with two spacious study rooms, Principal's office, administrative office, faculty room, sport's office, office for NSS cum First Aid room, office of Rovers and Rangers, one girls common room, career & counseling cell, gymnasium, college canteen with dining hall for students and separate dining space for staff. There are two Sanitary Napkin Vending Machines and two Sanitary Napkins Incinerators machines to encourage personal hygiene among the girl students.

Brief details of physical and learning resources of the college are as under:

Principal office: Computer, Printer cum scanner,

LAN Administrative office: Photostat cum printer and scanner, five computers, fax machine, VPN, printers-2, landline-2

IT Lab: Desktop computers-8, OHP, VPN, printer. Faculty Room: Computer and wi-fi facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/laboratories/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has facilities for sports, games and cultural activities. The institution has a big playground of which makes it possible for students to play various outdoor games. There is a gymnasium in the college. For various sports and cultural related activities incharges are nominated in the beginning of the session.

Sports and games: The facilities for indoor games available in the college are for table tennis, carom and chess. A college play ground is adjacent to the college campus. Ground is well equipped with the stage also. Students use this ground for playing outdoor games like cricket, athletics, badminton, volleyball, kho-kho, football, handball, etc.

Cultural Activities: The institution has one music room where the students practice their cultural activities at the college level

or for inter-college competitions. Cultural activities are carried out in a smooth manner on three stages having two green rooms adjacent to the ground. Yoga and meditation sessions are conducted to make the students aware about its benefits and encourage them to practice yoga and meditation for improving their physical and mental well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2020/03/NCC_merged_compressed.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/laboratories/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16,19,859.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a library with seating capacity for 150 students and twenty teachers with two study rooms. The library remains open from 10:00 a.m. to 5:00 p.m. during all working days. It is equipped with four computers having internet connectivity. Accession numbers have also been assigned to all the books available in the library and have been entered in SOUL 2.0. Software. The library committee manages the various aspects of library. The committee asks the subject concerned teachers for the requirements of the books and also manages the purchase of books, magazines, etc. for academic and competitive exams. The library has a stock of 4267 books (general stock-3266, gifted stock-634 , book bank- 367) and subscription of six newspapers (two english and four hindi). The library has also subscription of ten magazines and four journals namely Pratiyogita Darpan, Him Pratiyogita Sansar, Competition Success Review, Samsaamyiki Mahasagar, India Today (English), Business Today (English), Junior Science Refresher, Grihshobha, Yojana, Employment News and Himalayan Journal of Contemporary Research, University News and Third Concept. There is a Book Bank facility through which books are issued to the needy as well as outstanding students for the whole academic session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gcdharampur.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

E. None of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

28,400.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8235

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has IT facilities. Principal office has a computer with internet facility and printer cum scanner cum photostat machine. There are adequate numbers of computers with wi-fi

facility and printer cum scanner/photostat machine available in the administrative office. The library is also upgraded and equipped with four computers with internet facility. There are eight computers in the IT lab. The faculty members and students have easy access to the internet facility in the library and IT lab. The faculty room has one computer and wi-fi facility. In order to prevent malfunctioning in the computers and to protect those from malware attacks antivirus softwares are installed. There is one virtual classroom in the college in which online lectures are delivered to the students from other institutions. Time to time up gradation of internet bandwidth is done as per requirement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

23

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7,81,275.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Since the institution is a government institution, it follows the rules and regulations of Government of Himachal Pradesh. There is no separate policy and procedure for the maintenance and utilization of physical, academic and sports facilities at the institutional level. However, for the growth, maintenance and development of the institution, the Principal has made internal mechanism within the framework to ensure the smooth functioning. Different committees have been constituted for this purpose which are as follows: Purchase Committee Physical Verification Committee College Property Committee College Advisory Council cum CSCA Advisory Committee Library Committee Time-table Committee works under IQAC Mid-term examination committee Campus Development and Beautification Committee Water and Electricity Maintenance Committee RUSA CBCS Committee Bus Pass Attestation Committee Canteen committee Subject based interactive committee Anti-Ragging Committee Eve-teasing / Discipline Committee In charges of various sports related activities Scholarship committee In charges of various cultural and co-curricular activities Energy and eco-club Disaster management Legal management committee Cultural committee Career and counseling cell Prevent sexual harassment of women at work place committee Women cell

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2020/03/Prospectus-2021-22-revised-17-july_compressed.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
24	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	https://gcdharampur.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

52

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

52

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has an active College Students Central Association (CSCA) nominated as per university notification. After the commencement of every academic year, the student central association (C.S.C.A) is formed every year as per the rules and regulations notified by the Himachal Pradesh University. It comprises of President, Vice President, General Secretary, Joint Secretary and Class Representatives. The students for the CSCA are selected/nominated on the basis of their merit from all streams and all classes and due representation is also given to sports, cultural, NCC, NSS, Rangers and Rovers and other societies. The

main function of the CSCA are maintainance of a conductive academic environment and discipline among the students. The major activities of the CSCA include putting forward various demands of the students to the principal regarding facilities to be provided to the students in the college, organising and assisting various academic cultural and sports activities to enrich tallent and developing leadership quality among students.

File Description	Documents
Paste link for additional information	https://gcdharampur.in/wp-content/uploads/2020/03/Prospectus-2021-22-revised-17-july_compressed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an Alumni Association i.e. Old Students' Association (OSA) which was formed on 2nd November 2018. The rules and by-laws of the association have been framed and registered under Societies Registration Act 2006. The alumni association is

DR. SARVEPALLI RADHAKRISHNAN GOVERNMENT DEGREE COLLEGE, DHARAMPUR, DISTT. MANDI (H.P.) constantly supporting the institution through financial and non financial resources. The OSA is a functional body of the college. Regular meetings are also conducted by the association time to time to discuss the future action plans, suggestions and support to improve and the betterment of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the institutions in accordance with the objective of higher education as specified by University education commission.

Vision: To provide the best possible education and values for the overall development of the students for making them ideal responsible citizens.

Mission: Our endeavor is to equip the learners with leadership qualities to foster community - interface responsibility, skill enhancement and translate their learning into lifelong commitment towards society.

- To groom the students self-reliant, enlighten and socially committed citizens of the country.
- To inculcate moral, cultural, National spirit and spiritual

values such as honesty, trust, kindness, discipline generosity etc.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has practiced participatory management and has a culture of participative administration with the participation of members, students, old students (OSA), Parents Teacher Association (PTA) and the administration. The working of the college is highly decentralized and democratic in nature. Being the head, the Principal designates different assignments to all the employees of the institution.

- The College has an extensive list of committees constituted in the beginning of the academic year, main committees are IQAC, admission committees, RUSA, UGC, purchase, college advisory, cultural, sports, campus development, student welfare, discipline, anti-ragging cell, scholarship/fee concession, maintenance committee, grievances redressal cum counseling cell and examination committee etc.
- The admission to UG courses are made on merit basis by the recommendation of admission committees mentioned in college prospectus and also on institutional website.
- The college ensures that its students are equal partner in its decision making through CSCA representatives.
- For proper utilization of students fund the recommendation of college bursar.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is committed to its mission and vision in all its achievements and works hard for transforming its vision into reality. The institution is managed and governed by the Principal with the consultation of various committee members and implements the plan of strategic development and evaluates the progress time to time. The college has a realistic approach in understanding the strength, weakness, opportunities and challenges of the institution. The strategic perspective plan is developed by the institution after taking into consideration the suggestions and feedback received from various stakeholders i.e. students, faculty members and parents. The IQAC consistensily works for quality enhancement by discussing the latest developments in the fields of academics, administration, and research and student welfare. The faculty staff regularly attends orientation programme, refresher courses, Faculty Development Programme and Induction Programmes etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NA
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administration of the institution is committed to ensure the effective and efficient management. The vision and mission are the guiding principles for functioning of the institution. Secretary (Higher Education) and Director of higher education are the controlling and policy making bodies. The Principal is the head of the institution. Principal leads the staff council and all decisions are taken in consultation with the staff council. Employees are governed by the Recruitment and Promotion (R&P) rules and regulations of the state government. Superintendent, non-teaching staff is the ministerial head of the administrative wing and coordinates with Principal, teaching staff, non-teaching staff and students. IQAC and staff council are the monitoring agencies and they help in shaping the decisions, plans and policies at college level. CSCA is constituted as per university guidelines and it bridges the gap between college administration and students. PTA is the representative body that brings together the parents and college administration. Bursar is appointed by the

Principal to assist in exercising control over expenditure from college funds. CSCA, OSA and PTA are the integral part of the institution which contributes in the perspective planning to attain vision and mission of the institution.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the Institution webpage	NA
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

The administration of the institution is supportive to increase the professional development of both teaching and non-teaching staff.

- The college implements all welfare schemes of the government. The welfare schemes include maternity leave, paternity leave, and duty leave to participate in conferences, seminars, workshops, medical reimbursement,

HCA, leave travel concession, group insurance schemes, provident fund/ NPS, provision to draw an advance and withdrawal from GPF/ NPS is also there.

- Also, there is provision for gratuity, leave encashment and other benefits on superannuation. The institution has a staff room with tables, chairs, sofa, Wi-Fi facility, computer, printer, rack and pigeonholes.
- Clean and safe drinking water is available with RO facility. The staff has access to canteen facility. There are separate washrooms for male and female staff members.
- There is separate study room for teachers in the library.
- The institution has automated salary transfer facility.
- Prevent Sexual Harassment of Women at workplace committee helps in prevention of any gender based harassment in the workplace.
- The faculty members are encouraged to participate in international/ national/ state level seminars, conferences and workshops. They are also encouraged to publish research papers in UGC approved journals.
- There is proper seating arrangement for non-teaching staff to carry out their routine office work.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

GDC Dharampur College is a government institution, there is an appraisal system set by Govt. through which the performance of the employees is monitored throughout the year and submitted and reflected by employee itself through Academic Performance Indicators (API) for teachers and Annual Confidential Report (ACR) for non-teaching employees. Before assessing the API, it is verified by the IQAC. The promotion to next scale is based on the performance in the API score of the faculty member. Whereas, ACR is firstly verified by the branch supervisor, then assessed by head of the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has different types of funds like Govt. funds, student fund and welfare fund. The college has various committees like advisory committee, purchase committee, stock verification committee which ensures efficient utilization of available financial resources for purchase and monitoring of financial matters. The financial matters of local funds are handled by the Bursar of the institution and the financial matters of government funds are handled by the Dealing Assistant and Office Superintendent. The budget allocations for the institution are made by the Department of Higher Education. Salaries and payments are made through Government Treasury after passing the bills by the Treasury Officer. The tuition fee, admission fee, late-admission fee and re-admission fee are deposited in the government accounts through challans. The Dealing Assistant and Office Superintendent assist the Principal in exercising the control over the expenditure of Government funds and all financial transactions are transparent. The audit of Local Funds is conducted by Local Audit Department of Government of Himachal Pradesh and the audit of Government Funds is conducted by the Accountant General, Himachal Pradesh. Whenever the institution needs a considerable sum for infrastructure or any other development, funds are asked

from the Director of Higher Education which in turn is allocated depending upon the availability of the budget. Other sources of mobilization of resources are PTA fund and OSA fund. The audit of PTA fund is done by Chartered Accountant (CA) every financial year. However, social audit is done for OSA fund.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The utilization of resources and mobilization of funds is maintained in a transparent manner. The utilization is always need based. Every work in the institution is executed through the various committees formed time at the start of the session through meetings with the college advisory committee. Our institution is fully funded by the Department of Higher Education, Government of Himachal Pradesh in every respect. So, the institution does not have any resource mobilization policy of its own. The Principal sources of funds for the institution are budget from state government and fees collected from students. Additional resources for engaging the staff on need basis with prior permission of Director of Higher Education, Government of Himachal Pradesh and for carrying out minor development activities are also generated from Parent-Teachers' Association (PTA). Various committees of the

institution monitor and regulate the activities for the welfare of the students. Proper utilization of funds is ensured by the bursar of the institution at the institutional level as per the rules and regulations of the state government.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The different quality assurance strategies adopted by the IQAC are as follows:

- The faculty members are encouraged and supposed to participate in FDP, orientation programs, refresher courses, workshops, conferences and seminars related to teaching-learning processes and research.
- Faculties are advised to use ICT for effective teaching-learning processes.
- The IQAC made aware the students about the financial support under different scholarship schemes. The IQAC also provides guidelines for the students to get the post matric scholarships.
- Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions, taken from all the members of IQAC for improvement and better implementation of curriculum.
- The Institution also provides platform for the students to participate in intra-college and inter-college level debates, seminars, competitions etc.
- Online feedback from students, parents, alumni and faculty about teaching-learning process is received by IQAC, analyzed and used for further improvement.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has a clearly defined set mechanism to regularly monitor the learning outcome. Continuous review of teaching learning process is undertaken through various committees by the IQAC. It boosts the morale of the faculty members and energizes the zeal among the students. Various extra-curricular activities are organized in the college during the academic session in which staff members take part enthusiastically. The communication of various quality assurance policies, mechanism and outcomes to various stakeholders like parents, students and staff is provided through various notices, circulars, meetings, etc. IQAC collects and analyses the feedback from students, parents, teachers and alumni every year. The process of evaluation includes student satisfaction survey, teacher's feedback, alumni feedback, student feedback and interaction with parents. After analysis of the feedback, the recommendations are forwarded to the University for Further Modifications and necessary actions so that the university would take decisions accordingly.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gcdharampur.in/wp-content/uploads/2020/03/AnnulReport1920to2122gcdharampur_compressed_compressed_compressed.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated various measures in gender equity which can be seen from the activities organized by the institution. The institution celebrated International Women's Day on 8th March, 2022 with the theme "Gender equality today for a sustainable tomorrow" during the session 2021-2022. Students participated in activities like speech and poem recitation. A lecture was delivered on women's empowerment by College Principal. The students of the institution always show keen interest in gender equity programs. Institution also observed Human Rights Day on December 10, 2021, with the theme "Dignity, Freedom and Justice for All". The institution is committed towards providing safety and security to the girl students. For this the institution has constituted various committees like 'Prevent Sexual Harassment of Women at Workplace Committee' and 'Anti-Ragging Committee. The name and contact numbers of the committee members have been put in a prominent place so that it easily seen. CCTVs are installed at important locations in the institution. The Redressal cum Adolescent counseling Cell and Mentors provide counseling and aim at helping the young students especially girls to deal with their feelings, behaviors, and thoughts. College has a Girls' Common Room fitted with sanitary vending machine and comfortable seating area.

File Description	Documents
Annual gender sensitization action plan	https://gcdharampur.in/anti-ragging-committee/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcdharampur.in/sexual-harassment-committee/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The facilities in the Institution for the management of the following types of degradable and non-degradable waste:

Solid waste management:The institution has two types of dustbins for biodegradable wastes and non-biodegradable wastes. Green colored dustbins are for biodegradable waste and blue ones for non-biodegradable waste. Biodegradable waste is also dumped in a pit.

Liquid waste management:This is done by putting the waste in the pit by the concerned departments.

Biomedical waste management: The college is encouraging the use of safer alternatives. Dilute solutions are being used in quantitative analysis, which minimizes the use of chemicals. Biological waste from life sciences laboratories are made harmless through autoclaving and then disposed.

E-waste management: Reuse is the most eco-friendly and cost-effective method for e-waste disposal. The College maintains all its computer peripherals; all old systems are stored in safe place within the campus. Defective systems are upgraded by replacing their parts. Slight e-waste is generated in the institution.

Hazardous waste management: Plastic bags have already been banned in the state by the Government of Himachal Pradesh and the ban is properly enforced within the college premises. The College is trying to minimize the use of hazardous and toxic chemicals.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Uploaded in any other relevant information.
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has identified several initiatives and activities focused on creating a more inclusive and welcoming campus. The institution considers tolerance from the point of cultural characteristics of the students. Various activities like singing competitions, dance competitions etc. are conducted by the students from time to time. Impression of different cultures are seen. The students enjoy all performances. The institution has taken initiatives to promote communal harmony. These include observance of 'Unity Day', 'Republic Day', 'Independence Day', 'Human Rights Day' and 'Constitutional Day'. The teachers also guide the students to give same respect to all the religions and maintain the feeling of brotherhood with their fellow mates despite their different socio-economic status. The various efforts taken by the institution in providing inclusive environment within one year are: Observance of Hindi Diwas on 14th Sep. 2021. Celebration of Constitution Day on 26th Nov. 2021. Various activities like poster making, slogan writing and essay writing competition were conducted. Observance of Human Rights Day on 10th Dec. 2021 with the theme "Dignity, Freedom and Justice for All". Various activities like poster making, essay writing and slogan writing competition were conducted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations are the moral obligations of all the citizens to help promote a spirit of patriotism and to uphold the unity of the country. These obligations are set out in different Parts of the Constitution concern individuals and the nation. Institution takes various initiatives in organizing various programs, events, and activities to make students and employees responsible citizens. Institution has observed 'Constitution Day' on 26 November 2021. Various competitions like poster making, slogan writing, and essay writing are conducted to make students and employees aware of Fundamental Rights and Duties and other constitutional obligations. An oath is taken to secure justice, liberty, equality to all citizens and promote fraternity to maintain unity and integrity of the nation. Human rights are moral principles or norms that describe certain standards of human behavior. The institution also observed 'World Human Rights Day' on 10th December, 2021 with the theme "Dignity, Freedom and Justice for All". This theme relates that health is a fundamental human right for all people. There can be no dignity, freedom, and justice without health for all.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates national and international commemorative days, events, and festivals . The days which were celebrated by Institution within one year are as follows:

'New India @75 campaign' was celebrated from 12th to 20th August, 2021. The objective of this campaign was to create awareness on HIV/AIDS, Tuberculosis and promote Blood Donation. Various HIV/AIDS awareness activities were conducted like poster making competition, slogan writing and video making competition. The institution celebrated International Women's Day on 8th March, 2022 with the theme "Gender equality today for a sustainable tomorrow" during the session 2021-2022. Students participated in activities like speech and poem recitation. A lecture was delivered on women's empowerment by College Principal.

International Literacy Day was observed on 8th September, 2021 with the theme "Literacy for a Human-Centered Recovery: Narrowing the Digital Divide". AIDS Day was celebrated on 1st December, 2021 with the theme "End inequalities". Various Yoga related activities were conducted in the institution on 16th may, 2022 (online mode); 23rd may, 2022 and 16th June, 2022 (online mode). And International Yoga Day was celebrated on 21st June, 2022 in the institution with the theme "Yoga for humanity" to encourage the students to practice yoga and meditation in daily life.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

Title: To conserve the nature and sensitize the masses.

Practice: NSS, Rovers & Rangers, NCC and Eco Club volunteers work towards maintaining pollution free environment around the campus.

Evidence of success: The volunteers of NCC unit organize plantation drive on 5th June, 2022. Clearing of weed & cleaning of village was done during seven-day camp by NSS Unit dated on 25th to 31st December, 2021. Volunteers of Rovers & Rangers unit organized swachhta abhiyan at Chhapanu village on 24th December, 2021.

Best Practice 2:

Title: "Learn and grow together"

Practice: Co-curricular activities introduce all types of values among students in competitive environment.

Evidence of Success

- Mock drill was organized on September 15, 2021.
- Voter Awareness Day was observed on 27th November 2021. Voter Awareness Drive from 3rd to 15th March, 2022.
- The career counselling cell organized a seminar on NPS on August 11, 2021, and organized 'Rojgar Mela' on March 16, 2022, under Dr. Reddy's Recruitment Drive.
- Red Ribbon Club observed 'New India@ 75 Campaign' from 12th to 20th August, 2021. A rally on World AIDS day on December 1, 2021. One-day training programme on HIV prevention at

zonal Hospital Mandi on November 9, 2021. Blood Donation Camp was organized in collaboration with 'Sadhbhavna' NGO on March 26, 2022.

- 'Cyber Jagrookta Diwas' was observed on 8th December 2021.
- Road Safety Awareness programme was organized on dated December 31, 2021.
- Annual prize distribution function was observed on April 2, 2022 to highlight the achievements during the preceding academic session.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of our college is to provide best possible education and values for the overall development of the students and use of available resources in an efficient and effective manner. For this purpose, the institution organizes different activities, which enriches the character and gravity of student personality. Beside regular classes, class test and house tests are conducted on scheduled time. Seminars, quiz contests and guest lectures are also conducted to improve the overall temperament of the students. The academic curriculum has prepared these students for the business of life while the values imparted to them through all the minute details of the curriculum make them responsible citizens. The institution has a well-equipped library having wide collection of textbooks, magazines, newspapers, and reference books easily accessible to the students which help the students to enhance their academic and competitive skills. Various programs are also organized at institution level to ensure the participation of students for social awareness issues. The various other efforts taken by the institution in providing inclusive environment are as Awareness programs and rallies related to environment, prevention of HIV/AIDS, drug abuse awareness, Cyber Jagrookta against cybercrimes, road safety, etc. are conducted in the campus and surroundings areas time to time.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Proposed Plan for Academic Excellence in the Academic Year 2022-23

- Opening of new Courses in self-financing mode
- Publication of Research Papers.
- To organize Cultural, Co-curricular and Extra Curricular activities.
- To organise conference/seminar in the College campus.

Proposed Plan for Infrastructural Development in the Academic Year 2022-23

- Renovation work according to the needs of the Institution.

Proposed Plan for Social Responsibility of the Institution.

- Organize Awareness Programs through Red Ribbon Club.
- Organize Community Services Program through NSS/NCC/Rovers and Rangers.
- Organize plantation Drive through Eco-Club.